

CITY OF WILBURTON  
REGULAR MEETING

June 8, 2023

Public Notice posted June 6, 2023, 4:30pm, for City Council Meeting.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Meeting** held on the **8<sup>th</sup> day of June 2023** at **5:30pm** with President Terry Haynes presiding while Mayor Mayes attended the Mayors Conference. President Haynes led the group in the Pledge of Allegiance which was followed by the Roll Call conducted by the PWA Secretary DeDe Morris.

ROLL CALL:

PWA Secretary DeDe Morris conducted the Roll Call with members responding:

LITTLEJOHN	ABSENT	GOAD	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
COCKE	PRESENT		

CITIZEN COMMENTS:

There were no sign-ins on the Citizen Comment Sign-In Sheet.

President Haynes stated that Ms. Amanda Byers, Executive Director of Latimer County Tourism, has an update on the upcoming Relics & Rods Event for the Council members. Dir Byers stated the event is 23 and 24 June with most of events held the 24<sup>th</sup> to include closing Central Street from Main North for 1 block for the stationery display of vehicles competing for awards. They are expecting 1500 attendees and have a long list of vendors with both food and arts & crafts. At 10am the rodeo will have their parade. The rodeo performance is both Friday & Saturday evenings. Line up for the 6pm Cruise Night will be in front of Latimer Nursing Home to include the residents who normally are unable to participate. The Chamber of Commerce Fireworks Show begins Saturday at dusk. Additional event on that weekend is the Robbers Cave State Park annual Antique Tractor Show on the 24<sup>th</sup>. She commented the weekend is packed full of fun for everyone living in or visiting Wilburton

- 1. DISCUSS AND TAKE ACTION TO APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MAY 11, 2023.
- 2. DISCUSS AND TAKE ACTION TO APPROVE MAY 2023 CLAIMS FOR PAYMENT.
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS JUNE 9 THROUGH JULY 13, 2023.

MOTION BY KENDALL, SECOND BY GOAD, TO APPROVE FIRST THREE ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Absent	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

- 4 DISCUSS AND TAKE ACTION TO RENEW INTERLOCAL AGREEMENT BETWEEN BOARD OF LATIMER COUNTY COMMISSIONERS AND THE CITY OF WILBURTON. President Haynes questioned the meaning of the term “manpower”. Dir Elder stated that throughout the year the County and the City work together whenever extra manpower is needed to clear streets or when any issue arises.

MOTION BY COCKE, SECOND BY GOAD, TO APPROVE RENEWAL OF INTERLOCAL AGREEMENT BETWEEN LATIMER COUNTY COMMISSIONERS AND CITY OF WILBURTON.

Upon roll call, members voted as follows:

LITTLEJOHN	Absent	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE AGREEMENT BETWEEN FEED THE NEED FOUNDATION AND CITY OF WILBURTON FOR \$12,811.20. President Haynes explained this is the Senior Citizens Nutrition Program. There is no change in the cost from last years contract. Councilwoman Cocke stated this is a good cost share program for our community.

**MOTION BY GOAD, SECOND BY KENDALL, TO APPROVE AGREEMENT BETWEEN FEED THE NEED FOUNDATION AND CITY OF WILBURTON FOR \$12,811.20.**

Upon roll call, members voted as follows:

LITTLEJOHN	Absent	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE PURCHASE OF SIX (6) SETS OF BUNKER GEAR FOR \$24,570 WITH FUNDS PAID FROM WILBURTON FIRE DEPARTMENT (WPD) GRANT.** Dir Elder stated a portion of the funds are from budget with \$10,000 from the Grant. He stated the current gear is beyond the normal 5-year use effectiveness; our fire fighters' safety is currently jeopardized.

**MOTION BY GOAD, SECOND BY KENDALL, TO APPROVE PURCHASE OF 6 SETS OF BUNKER GEAR FOR \$24,570 WITH FUNDS FROM WPD GRANT.**

Upon roll call, members voted as follows:

LITTLEJOHN	Absent	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE \$13,885 QUOTE FROM DONOLEY CONSTRUCTION TO CONSTRUCT A SHELL PAD FOR NEW CITY SHOP FOUNDATION WITH FUNDS PAID FROM ARPA GRANT.** President Haynes corrected the Agenda Item wording to state, "SHALE Pad". Dir Elder stated the shop is falling down and falling apart so, a plan has been implemented to move the shop to the area by the Wastewater Plant and Animal Pound where there is lots of room and no traffic or pedestrian issues that currently are being experienced. Construction will include use of Airport blacktop material removed for last runway upgrade: reuse & repurpose at its best. Long term plan is once current location with shop is cleared to extend equipment parking/storage area. Project is being paid for using ARPA funding.

**MOTION BY COCKE, SECOND BY HAYNES, TO APPROVE \$13,885 QUOTE FROM DONOLEY CONSTRUCTION TO CONSTRUCT A SHALE PAD FOR CITY SHOP FOUNDATION WITH FUNDS PAID FROM ARPA GRANT.**

Upon roll call, members voted as follows:

LITTLEJOHN	Absent	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE INVOICE FOR \$4750 FROM EASTERN ELECTRIC FOR PLUMBING WORK AT WPD.** Dir Elder stated when WPD flooded, a huge issue was addressed in finding the clean out since there were no building plans available. The purchase order was issued for a lesser amount due to this unknown factor. City Attorney Lerblance asked if the incident had been Reported to insurance to which Dir Elder stated it had and the insurance had paid approximately \$25,000 on the repair of WPD. This current fix should eliminate any future flooding issues.

**MOTION BY GOAD, SECOND BY COCKE, TO APPROVE \$4,750 TO EASTERN ELECTRIC FOR WPD PLUMBING WORK.**

Upon roll call, members voted as follows:

LITTLEJOHN	Absent	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

9. **DISCUSS AND TAKE ACTION TO APPROVE LEASE AGREEMENT BETWEEN STATEWIDE COMMUNICATION AND WILBURTON FIRE DEPARTMENT (WPD) FOR \$275 PER MONTH FOR ONE (1) YEAR FOR SPACE ON LATIMER COUNTY TOWER.** Dir Elder stated this agreement is needed for credential update at FCC and we benefit as it gives City has ability to talk on the radio. A discussion followed concerning the lack of details on the agreement: no date; no stated tower owner; unclear terms; etc.

**MOTION BY COCKE, SECOND BY KENDALL, TO TABLE APPROVAL OF LEASE AGREEMENT BETWEEN WPD & STATEWIDE COMMUNICATION.**

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
COCKE	Yes		

10. NEW BUSINESS.

There was no new business to discuss.

COUNCIL COMMENTS:

President Haynes asked if there is an update on the City Lake Project. Dir Elder stated there was a meeting at which they filled out and submitted the application for the permit. Until that is processed and the permit issued, no timelines can be set. The group did discuss several items and set priorities.

11. ADJOURN.

MOTION BY HAYNES, SECOND BY , TO ADJOURN AT 6:00pm.  
Upon roll call, members voted as follows:  
LITTLEJOHN Yes GOAD Yes  
HAYNES Yes KENDALL Yes  
COCKE Yes

CINDEE BLANKENSHIP, City Clerk

LORAN MAYES, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

SARA JANE COCKE, Ward 3

JAYME GOAD, Ward 4

JULIA KENDALL, Ward 5